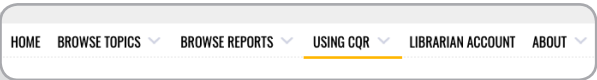


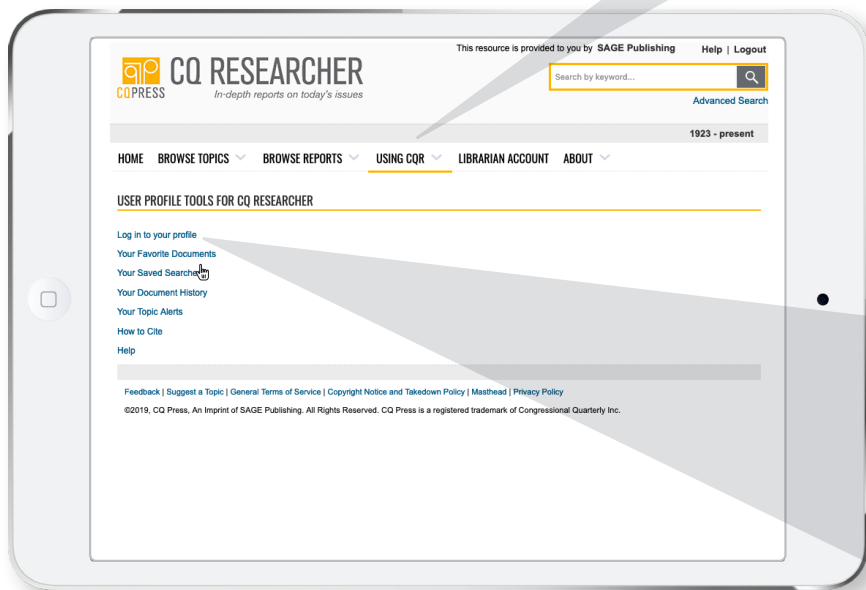


# Creating a Personal Profile

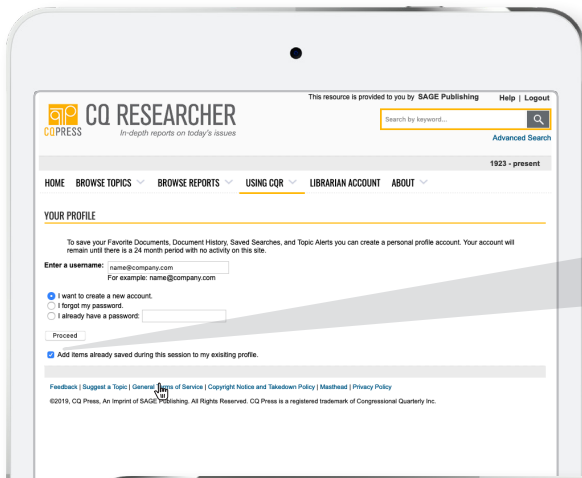
Set up a new personal user profile on CQ Researcher in four easy steps!



- 1 On the Home page, select the **Using CQR** dropdown menu at the top.



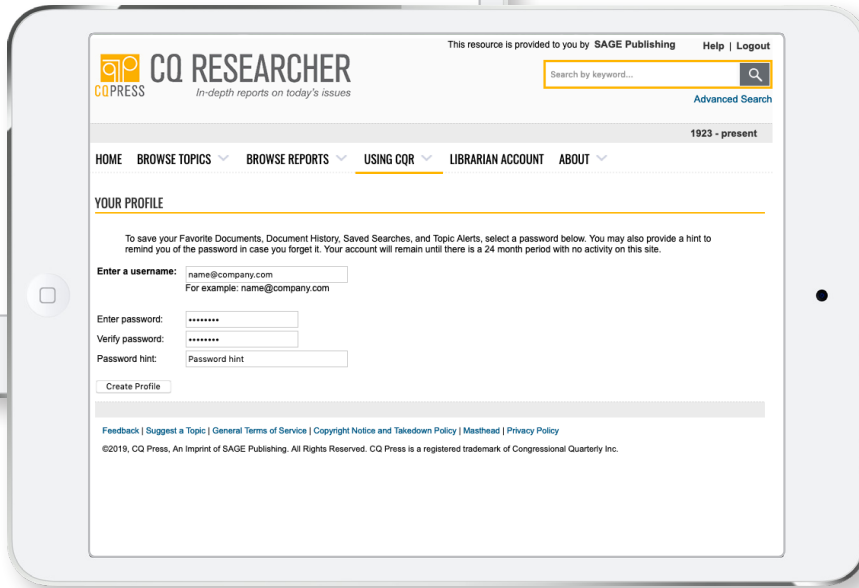
- 2 Next, select **Log into your profile**. Once you have created your profile, this is also where you will log in.



3 Enter your desired username, select **I want to create a new account**, then click **Proceed**.

Don't forget this check box if you would like to set up your profile with items that you have already saved during your session!

Add items already saved during this session to my existing profile.



4 Finally, enter a secure password of your choosing, verify that password, and create a hint that will help you remember your password in the event that you forget it. Select **Create Profile**.

You're now ready to start using all of the features that a **CQ Researcher** personal profile allows for!

## Why should I set up a user profile?

Feature	Function
Your Profile	By creating a profile, you can save favorite searches and documents for future reference. If you do not create a profile, this information will only be saved for the current session.
Document History	Displays the last 25 documents you viewed on CQ Researcher.
Favorite Documents	Enables you to save up to 50 documents for future reference. You can add a document to your favorites by clicking the appropriate box found in the document window or in search results. You can then select Favorite Documents to view all saved documents.
Saved Searches	Enables you to save up to 25 searches for future reference. You can save a search from the search results page.
Topic Alert	Receive an automatic email alert on the exact topics that interest you!